

**LAUREL PARK PLACE OFFICE CENTER  
BUILDING SIGNAGE REQUEST FORM**

**SUITE DOOR SIGN**

**Building Standard:** Brushed gold with black lettering measuring 8" x 15". Name appears in black using building standard typestyle. Suite number and building logo are standard as well.

\_\_\_\_\_  
Please print company name as it is to appear on suite sign. Check with Management Office for character limitations.

\_\_\_\_\_  
Suite Number

Logo may be included at additional costs. Provide graphic in .jpeg, .tif or .bmp format.

**RETAIL SIGNAGE**

**Retail Standard:** Gator foam letters painted black. Size, style and installation to match existing criteria.

\_\_\_\_\_  
Please print store name as it is to appear above storefront.

**ELECTRONIC DIRECTORY**

Building standard electronic directories are located at the Northeast and Northwest entrances as well as at the Security Desk in the South Atrium. Please provide the following information.

Company Listing

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Suite No. (3 Digit)  
Building (i.e. East,  
West, Center, South)

Individual Listings (Optional)

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Title

I approve the installation of signage as shown above. I agree to pay all applicable charges.

Authorized By: \_\_\_\_\_  
Authorized Tenant Signature

Date: \_\_\_\_\_