

**LAUREL PARK PLACE OFFICE CENTER
SUITE INFORMATION FORM**

Please provide the following information so that we may provide effective and timely assistance:

General Information:

Number of Employees: ____

Company Name: _____

Suite Number: _____

Office Phone Number: _____

Contact Person: _____

Email: _____

Responsible person(s) for authorizing service request user(s):

Name: _____

Lease Negotiations:

Name: _____

Title: _____

Address: _____

Business Phone: _____

Email: _____

Invoices:

Parent Company: _____
(if applicable)

Billing Address: _____

Billing Contact: _____

Business Phone: _____

Email: _____