



OWNER'S REPRESENTATIVE

REAL ESTATE & CONSTRUCTION AREAS OF SERVICE

- Project Feasibility; Due Diligence Research & Analysis; Long Range Planning.
- Land Use Studies; Site Selection.
- Environmental Issues.
- Architect & Other Consultant's Selection, Coordination & Contracting.
- Planning Commission; Board of Trustee; and Zoning Board of Appeals Approvals; Plan Unit Development Approvals.
- Preliminary Site Plan Design Services.
- Front End Development & Construction Scheduling; Owner Scheduling; Tenant Scheduling.
- Estimating; Budgeting; ROI Analysis; Proformas.
- Request for Qualifications; Request For Proposals; Construction Bidding; Bid Evaluation; Award of Construction Contracts.
- Notice of Commencement; Construction Lien Oversight; Lender Inspection Services.
- Administration of Pre-Construction, General Contracting, Construction Management On-site Activities; Lump Sum, Guaranteed Maximum Price, Cost Plus and Time and Materials Construction Contracts including the General Conditions To The Construction Contract.
- Tenant Coordination; Tenant Construction.
- General Contractor Construction Contract, Consultants Contracts & Landlord's Work & Tenant's Work Lease Exhibit Paralegal Services.
- Project Financing; Federal Grant paperwork processing.
- Project Tenant Leasing - Retail, Office and Residential.
- Insulate the Client, serve as their advocate and guide them through Ownership decisions by becoming an extension of the Client's staff allowing the Client to focus on their core business.